

To the members of Emanuel Lutheran Church:

The Building Use Committee has completed the Building Use Policy mandated by the congregation at the annual meeting and presented it to the Council by the March 1, 2008 deadline. At the April 8th Church Council meeting the policy was approved following minor adjustments. June 1, 2008 is the effective date for implementation.

The Building Use Policy includes an application/fee schedule, checklist, and kitchen use guidelines. It was developed to define building and grounds use including an application and approval process, and establish a fee schedule to cover wear and tear, damages and utility costs. The committee used policies collected from churches of comparable size and organizations in our area as well as suggestions and concerns resulting from the congregation questionnaire and the guidelines presented to us by the church council. The goal was to follow the direction of the Emanuel Lutheran mission statement “to love, worship, and serve in Christ’s name and have a policy that would be fair and equitable.

Copies of the Building Use Policy are permanently posted in the narthex and parish hall. Members may also obtain a copy in its entirety from the church office. All questions and concerns regarding this approved document should be presented to Pastor Karl Pishaw or a church council member.

Thank you for the privilege of serving Emanuel Lutheran on this important project.

Respectfully Submitted,

Ann Karlen, Rev. Bill Bash, Ruth Bunker, Marge French, Tom Gordon, and Sandi Schmidt