

**General Meeting held on Monday 4th July, 2011 @ Yamba Bowling Club Boardroom @ 6 pm.**

Present: Bev Mansfield, Karen Toms, Lyn McGuire, Graham Lees, Marea Buist, Rick Angelo, Robert Thompson, Laurie Marchant, Sue Hughes, Barry Adams, Brenda Salisbury, Ken Adams, Lou Larder and Bruce Tarvit.

**Apologies:** Sheila Moore, Rachael Smith, Tania Williams, Maggie Barnewall and Chris Thomas.

Minutes of Previous Meeting:  
Passed Lyn McGuire, 2nd Rick Angelo.

**Presidents Report:** Graham Lees gave a great report on the Chambers activities during the last 12 months. This Report is attached to these minutes.

Treasurers Report: Passed by Laurie Marchant, 2nd Sue Hughes. This report is attached to these minutes.

**Secretaries Report:** A letter has been sent to Mike Hely from Essential Energy re: Installation of Christmas lights to a Norfolk Pine in Yamba Street for the Christmas season. This Report moved by Bev Mansfield, 2nd Marea Buist.

Website Update: Graham Lees stated that Yoohoo Web Designs, would have the new Chamber website up and running by Friday 8th. Chamber members will be informed and asked to check their information for correctness. This will be a great asset for the Chamber.

Rates Committee Report: Bob Thompson gave an overview of the stage that this committee is up to. After two meetings in May & June, there does not seem to have been much headway. The next meeting will be held on 4th August, 2011.

Chamber Meeting Time & Venue: A suggestion was put forward that the Chamber meetings should start at 5.30pm. It was unanimously decided to start at 5.30pm from the next meeting in August. The meeting venue is to continue and is proving to be most popular. WE HOPE THIS CHANGE OF TIME WILL ENCOURAGE MORE MEMBERS TO ATTEND. Therefore being home a bit earlier.

CBD Meeting – Access Committee Representative:

Sue Howland – "Missed Business" Access Committee, will be asked to attend the August 1st meeting to give a talk on helping make businesses more user friendly for disabled/handicapped customers. This should be very informative and give shop owners some pointers to not "Miss Business" from potential customers. Karen Toms to obtain information to be placed in the media.

ALL SHOP FRONT BUSINESSES SHOULD ATTEND.

Drinking Fountain: It was advised that letters from the Chamber to CVC re infrastructure requests, should be sent to councillors so they would be able to put them forward for the Chamber. Karen Toms and Sue Hughes need letter re D/Fountain, forwarded to them to follow up.

Bev to organise.

**General Business:**

· Letter from Live Prawn Productions Festival Coordinator, Vanessa Brown re Sponsorship. It was decided to have Vanessa or a representative attend the next Executive Meeting on Monday 18th @ 7am, to explain what the Chamber involvement would be. Bev to organise.

Meeting Closed at 6.50pm

AGM followed.