



Program Management Information Services Ltd.

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CELEBRATING
175 YEARS
1835-2010



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TRAINING PROVIDER 2010

Course P6-003 – Customised Primavera P6 1-2-1 Mentoring

This one-day mentoring session provides the student with a personalised customisable one-to-one training day in Primavera's P6 client/server based solution. Building off skills learned in the basic course P6-001 and the Advanced P6-002 course, the P6-003 course covers advanced subjects such as Creating a Project with Project Architect, Portfolios, Earned Value Analysis, Storing Period Performance, Bucket Planning and Financial Periods. Hands-on workshops enable students to apply skills learned throughout the day.

Learning Outcomes:

- Better understanding of the Advanced benefits and functionality within Primavera P6
- Personal needs within P6 catered for that are specific to your industry and position
- Better prepared to effectively manage Projects, Resources, Activities and Costs in P6
- Student can select up to 10 topics from list below to be covered during this one day session

Professional Development and Continuing Education Units:

- Engineer Ireland CPD Credit: 1

Prerequisite: Course P6-001 And P6-002

Course Length: 1 day

Course Price: €750 Euro (Includes student training manual and lunch)

*****Payment must be received in full upon registering in order to secure your place*****

Course Outline (Select any 10 of the following 25 topics from the list below)

1. Creating a Project with Project Architect

- a. Project Management Process
- b. Project Architect
- c. Tailoring the Project

2. Portfolios

- a. Portfolios
- b. Using Portfolios to Open Projects

3. Advanced Scheduling

- a. Multiple Float Paths
- b. Calendar Effect on Lag
- c. Progress Override
- d. Retained Logic

4. Monitor Thresholds And Issues

- a. Thresholds
- b. Issues
- c. Managing Thresholds And Issues
- d. Creating a Threshold
- e. Addressing Issues
- f. Adjusting the Project
- g. Closing Issues



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5. Claim Digger

- a. Claim Digger Overview
- b. Configuring Projects, Output Options

6. Earned Value Analysis

- a. Earned Value Analysis
- b. Earned Value Project Background
- c. Calculating Planned Value
- d. Calculating Actual Cost
- e. Calculating Earned Value Cost
- f. Performance Percent Complete
- g. Conclusions Based on Earned Value
- h. Cost, Schedule Performance Indices
- i. Calculating Estimate to Complete

7. Activity Usage Profile And Spreadsheet

- a. Activity Usage Profile
- b. Activity Usage Spreadsheet

8. Top-Down Budgeting

- a. Top-down Budgeting
- b. Establishing Budgets
- c. Tracking Budget Changes
- d. Establishing a Spending Plan
- e. Benefit Plan Overview
- f. Tracking And Analysing Budgets
- g. Funding Source

9. Top-Down Estimating

- a. Top-down Estimation
- b. Assigning Estimation Weights
- c. Calculating Top-down Estimation Values
- d. Performing Top-down Estimation
- e. Applying Top-down Estimation to the Project

10. Risk Documentation

- a. Risks
- b. Viewing Risks Types
- c. Adding a Risk
- d. Calculating Exposure Values
- e. Calculating a Risk's Impact

11. Tracking Layouts

- a. Tracking Layouts
- b. Navigating in the Tracking Window
- c. Displaying Tracking Details
- d. Creating a New Tracking Layout



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12.Auto Compute Actuals

- a. Auto Compute Actuals
- b. Auto Compute Activity
- c. Auto Compute Resource
- d. Auto Compute Expense

13.Assigning Cost Accounts

- a. Cost Accounts

14.Resource Assignments Window

- a. The Resource Assignments Window
- b. Assignment Details
- c. Viewing Nonlinear Allocation

15.Bucket Planning

- a. Future Period Bucket Planning
- b. Editing Future Period Buckets

16.Levelling Resources

- a. Levelling Overview
- b. Levelling
- c. Analysing the Levelled Project
- d. Levelling Based on Activity Priority
- e. Levelling Based on Project Priority

17.Storing Period Performance

- a. Past Period Actuals
- b. Storing Period Information

18.Resource Reporting

- a. Methods for Reporting
- b. Reports Window
- c. Running an Existing Report
- d. Report Wizard
- e. Saving a Report
- f. Creating a Report Using the Current Layout

19.Settings for Computing Activity And Resource Data

- a. Unlinking Bucketed, At Completion
- b. Driving Vs Non-Driving Resources

20.User Access

- a. Process for Establishing Security
- b. Project Access and User Security
- c. Organisational Breakdown Structure
- d. Viewing the OBS
- e. Creating an OBS Element
- f. Performance Percent Complete
- g. Responsible Manager Assignments
- h. Security Profiles
- i. Creating a User
- j. Logging In as a New User
- k. Reviewing Users and Security



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21. Financial Periods

- a. Past Period Actuals
- b. Storing Past Period Information

22. Defining Costs Accounts

- a. Cost Accounts
- b. Assigning Cost Accounts

23. Web Administrating

- a. Managing User Interface Views
- b. Assigning User to Views
- c. Calculated User-Defined Fields
- d. Creating Issue Codes
- e. Creating Issue Form Categories
- f. Creating Issue Forms

24. Defining Currency

- a. Currencies
- b. Adding a New Currency
- c. Setting up Currency User Preferences
- d. Currency Conversion Calculation
- e. Resource Currency Type
- f. Changing the View Currency

25. Appendix A: Global \ Project Security Profiles

- a. Global Profile Privilege Definitions
- b. Project Profile Privilege Definitions